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| Election of Members Article III, Sec. C. 1 | Article III \| Membership <br> Section C. Election <br> 1. A candidate for active membership shall be selected by the method established by the chapter's rules. | Chapters may decide how to implement (State Organizations note the option) |
| Dues and Fees <br> Article IV, Sec. C | Article IV \| Finance <br> Section C. Payments of Dues and Fees <br> 1. The membership year is July 1-June 30. A member shall pay annual dues and fees no later than June 30 for the following fiscal year. <br> 2. For membership or reinstatement commencing between July 1 and December 31, the member shall pay induction fee (new member only), dues, and scholarship fee for the current year. For membership commencing on or after January 1, the member shall pay one-half the international membership dues. Chapter and state organization dues may be pro-rated as the chapter/state organization determines. <br> 3. Immediately thereafter, the state organization and international portions of the dues and fees shall be sent to the state organization treasurer. <br> 4. The international portion of the dues and fees shall be sent between July 1 and September 30. <br> 5. A member who fails to complete payment of international dues shall be dropped as of October 1. <br> Proviso: This bylaw will take effect in 2019. | State Organizations and Chapters: Begin implementing January 1, 2019 <br> (These changes align the international membership year to match the international fiscal year. Now both are July 1 to June 30.) |
| Scholarship Fund Article IV, Sec. F. 2. b | Article IV \| Finance <br> Section F. Funds <br> 2. The Scholarship Fund - all levels <br> b. The scholarship fee paid by a member shall be divided as follows: <br> (1) one hundred percent $(100 \%)$ to the state organization fund if the chapter does not maintain a chapter scholarship fund or twenty percent ( $20 \%$ ) to the state organization fund if the chapter does maintain a chapter scholarship fund <br> (2) eighty percent $(80 \%)$ retained by the chapter having a chapter scholarship fund. | Information for Chapters and State Organizations |


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| Permanent Fund Article IV, Sec. F. 3. c and f | Article IV \| Finance <br> Section F. Funds <br> 3. The Permanent Fund - international and state organization <br> c. Each state organization with a headquarters facility shall follow the above (Section F. <br> 3. b.) formula. When the percentage has been reached, the state organization executive board may reduce or discontinue further allocations. <br> d. Each state organization which does not have a headquarters building should maintain an available fund reserve which is not less than one year's operating expenses. <br> (1) State organizations without a headquarters building are not required to maintain a permanent fund; but are required to maintain an Available Fund Reserve. These state organizations without a headquarters building shall set aside up to twenty-percent ( $20 \%$ ) of their state organization dues until the total of the Available Fund Reserve equals one year's operating expenses at which time the state organization executive board may reduce or discontinue further allocations. <br> (2) The Available Fund Reserve may be used at the discretion of the state organization executive board. <br> e. Investment income from the international permanent fund shall be allocated to the international available fund when received. Proceeds from the sale of international/state organization permanent fund assets shall be added to the principal of the international/ state organization permanent fund. Investment income from the state organization permanent fund may be allocated to the state organization available fund by vote of the state organization executive board. <br> f. The principal of the Society and state organization permanent funds shall be used for the following: <br> (1) purchasing induction paraphernalia; <br> (2) purchasing articles and equipment of a permanent nature; <br> (3) licenses for computer software; <br> (4) renting office space; <br> (5) constructing a headquarters building; and <br> (6) furnishing a headquarters building. <br> g. International expenditures shall be reviewed by the Finance Committee and authorized by the Executive Board. <br> Expenditures from the state organization fund shall be authorized by the state organization executive board. | Information for State Organizations |


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| President's Duties <br> Article VI, <br> Sec. C. 1. c | Article VI \| Officers <br> Section C. Duties <br> 1. President <br> c. The state organization presidents shall <br> (1) serve as members of the international Executive Board; and <br> (2) be responsible for updating continuing executive secretaries immediately following leadership development training. <br> (3) be responsible for providing leadership development within her state organization. | State Organizations begin implementing now |
| Treasurer's Duties Article VI. Sec. C. 9. a | Article VI \| Officers <br> Section C. Duties <br> 9. Treasurer - state organization and chapter <br> a. The treasurer at each level shall <br> (1) receive and pay out all moneys belonging to the organization; <br> (2) keep an accurate account of receipts and expenditures; <br> (3) maintain a record of receipts, bills, and bank statements; <br> (4) present a report at each regular meeting; <br> (5) file required tax reports; <br> (6) submit for annual audit/financial review the accounts of the organization; <br> (7) serve as a member ex officio, without vote if under remunerative contract for her services, on the respective executive board <br> (8) serve as a consultant in the process of budget development and supervision of finances; and <br> (9) maintain an accurate and current membership roster. | State Organizations and Chapters: Begin implementing now |
| Election of International <br> Officers <br> Article VI, <br> Sec. D. 1. a | Article VI \| Officers <br> Section D. Election and Term of Office <br> 1. International <br> a. The president, the first vice president, and the second vice president shall be elected at the international convention by the state organization presidents or official designees. | Information for state organizations |
| Election of State <br> Organization Officers <br> Article VI, <br> Sec. D. 2. a | Article VI \| Officers <br> Section D. Election and Term of Office <br> 2. State Organization <br> a. The state organization officers, except the treasurer and the executive secretary, shall be elected by the members of the state organization in odd-numbered years. | Information for state organizations (election process determined by state organization bylaws) |
| International Committee <br> Reports <br> Article VIII, <br> Sec. A. 2. c | Article VIII \| Committees <br> Section A. Committee Structure <br> 2. State organization and chapter <br> c. Reports requested from state organizations and chapters shall be submitted in the format specified by Society Headquarters. | Information for State Organizations and Chapters |


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| Chapter Meetings Article IX, Sec. A. 1 | Article IX \| Meetings <br> Section A. Chapter Meetings <br> 1. Regular Meetings <br> a. Regular meetings of chapters shall be held at least four (4) times per year. <br> b. All members being notified, chapter meetings may be face-to-face, through electronic communications, or through a combination of the two, as long as members present may simultaneously hear one another and participate during the meeting. <br> c. A quorum for chapter business shall be determined by the chapter. <br> d. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides a valid receipt of each responding chapter member's vote. A majority vote of chapter members shall be required for action. e. Ratification of all voting by mail (postal or electronic) must be made at the next face-to-face meeting of the chapter. <br> f. There shall be no proxy voting. | Chapters: May begin implementing now. <br> Information for State Organizations <br> FYI: A majority vote of chapter members is more than half of the chapter members that are present and voting. |
| State Organization Conventions Article IX, Sec. B. 2. a | Article IX \| Meetings <br> Section B. State Organization Meetings <br> 2. State Organization Conventions <br> a. Each state organization shall hold at least one (1) state organization convention each biennium. The date and site shall be determined by the state organization executive board. | Information for state organizations |
| State Organization Conventions Article IX, Sec. B. 2. a | Article X \| International Conventions and Conferences <br> Section A. International Conventions and Conferences <br> 3. On-Site Sales <br> a. A state organization desiring to sell items at conventions and conferences shall follow the international guidelines for sale of items. <br> b. Each vendor/exhibitor approved to sell items at conventions and conferences shall pay a fee determined by the Administrative Board. A list of approved vendors/exhibitors shall be provided to appropriate convention/conference personnel. | Information for State Organizations |


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| International Conventions and Conferences (Training) Article X, Sec. C. 1. a-e | Article X \| International Conventions and Conferences <br> Section C. International Conferences <br> 1. Training <br> a. State Organization Presidents and Executive Secretaries <br> The International Leadership Development Committee shall collaborate with appropriate professional staff to present DKG-focused leadership training and information for incoming state organization presidents and first-term executive secretaries. Continuing/returning state organization executive secretaries may attend at the expense of their state organizations or of the individual. <br> b. State Organization Educational Excellence Chairs <br> Training will be provided for state organization educational excellence chairs. <br> c. State Organization Membership Chairs. <br> Training will be provided for incoming state organizational membership chairs. <br> d. State Organization Treasurers <br> The International Finance Committee shall collaborate with appropriate professional staff to present training and information for state organization treasurers. <br> e. Additional training sessions for state organization presidents, executive secretaries, treasurers, and committee chairs may be delivered at other times and in other ways. | Information for State Organizations |
| Amendment Process <br> Article XVI, <br> Sec. A. 1 | Article XVI \| Amendments <br> Section A. Amendments to the Constitution <br> 1. Proposals for amending the Constitution may be considered every two (2) years. | Information for State Organizations and Chapters |

